

Application Exhibits Checklist

Please return a copy of this checklist marking below all Exhibits that are included in your application.

Exhibits from Application

- ☐ 1.7 Relocation: Explain circumstances/ Provide G.I.N. (provide copy)
- ☐ 1.8 Project Narrative Description
- ☐ 2.1 Project Need Narrative
- ☐ 3.1 Key Project Personnel (form & attachment)
- ☐ 3.7 Litigation – nature/status description (if applicable)
- ☐ 4.1 Project Financing – Sources and Uses of Project Funds (Ex. 4.1.0 and 4.1.1 form)
- ☐ 4.1a Operating Funds and Rental Subsidies (form)
- ☐ 4.1b Financial or Programmatic Link with Social Service Providers (form)
- ☐ 4.2 Program Income Chart
- ☐ 4.3 Multi unit housing- audited financial report
- ☐ 4.4 Site and Building Report (form) or Capital Needs Assessment
Supporting Data: *Infrastructure Projects 4.4EM, 4.4XPICS & 4.4FEMA Only
 - ___4.4LM Location Map
 - ___4.4SM Street Map
 - ___4.4PP Plot Plan/Assessor Map
 - ___4.4Z Existing Zoning Map
 - ___4.4SU Soil/Utility Map (new const)
 - ___4.4GS Geological Map (new const)
 - ___*4.4EM **Town/Eng Maps**
 - ___4.4BO Boring or test pit reports (new const)
 - ___4.4INPICS 6 Interior Photos (min)
 - ___*4.4XPICS **6 Exterior Photos (min)**
 - ___*4.4FEMA **FEMA Fire Insurance Rate Map**
 - ___4.4ESA Phase I, II Environmental Site Assessments
 - ___4.4HMR Hazardous Material Reports (if applicable)
- ☐ 4.4.B Hazardous Materials Notifications & Requirements (provide copy)
- ☐ 4.4.D.III Coordination/Approvals Supporting Documentation

- ☐ 4.5A Construction Drawings
- ☐ 4.5B Specifications
- ☐ 4.5F Cost Estimate (form)
- ☐ 4.5G Construction Procurement Plan
- ☐ 4.5H Construction Drawings & Specifications Compliance Certification
- ☐ 4.5 J Project Development Budget
- ☐ 4.6 Residential Rehab and Commercial Rehab (Façade) Narratives
- ☐ 4.6B Site/Building Initial Inspection Form
- ☐ 4.6D Progress Inspection Form
- ☐ 4.6H Rehabilitation Standards/Lead/Asbestos Compliance Certification
- ☐ 4.6J Program Development Budget
- ☐ 4.6J-1 Project Cost Estimating Form
- ☐ 4.6K Pre Construction Meeting Form
- ☐ 4.6L Walk-Away Policy
- ☐ 4.7 Sustainable Features
 - *Infrastructure Projects 4.7d & 4.7e only
 - ___ 4.7a Energy Star
 - ___ 4.7b Alternative Energy Sources
 - ___ 4.7c Water Conservation
 - ___ *4.7d Storm Water Management
 - ___ *4.7e Other Sustainable/Green
- ☐ 5.1a Community Impact Map (provide copy)
- ☐ 5.1b Map Narrative (provide copy)
- ☐ 5.1c Census Tract Data (provide information requested)
- ☐ 5.2. Letters of Support (provide copies)
- ☐ 6.1 Fair Housing Action Plan (provide copy)
- ☐ 6.2 Section 3 Plan (provide copy)
- ☐ 6.3 Fair Housing Action Steps
- ☐ 6.5 Section 3 Good Faith Efforts
- ☐ 6.6 Past Performance Set-aside

- ☐ 6.7 – 6.10 (for New Grantees)
- ☐ 6.8 Past Fair Housing Initiatives (Provide only if new grantee)
- ☐ 6.9 Section 504/ADA notice (Provide only if new grantee)
- ☐ 6.10 Section 504/ADA Self Evaluation and Transition Plan (Provide only if new grantee)
- ☐ 7.0 Consistency with State Consolidated Plan

Other Exhibits -

- ☐ Certification of Compliance with the Requirements of 24 CFR 570.606 and the Residential Anti-displacement and Relocation Assistance Plan (24 CFR 42.325) (See Application Handbook)
- ☐ Rehabilitation Guidelines, as applicable (See Application Handbook)
- ☐ Armstrong/Walker “Excessive Force” Certification (See Application Handbook)
- ☐ Applicant Recipient Disclosure Form HUD 2880
- ☐ AA Policy Statement –guideform
- ☐ Development Schedule – guide for milestones for initiatives in progress

Required Plans:

- ☐ Citizen Participation Plan (See Application Handbook)
- ☐ Fair Housing Action Plan (See Application Handbook)
- ☐ Section 3 Plan
- ☐ Program Income Plan, as applicable (See Application Handbook)

Exhibits from Handbook

<input type="checkbox"/>	Copies of two Public Hearing notices	<input type="checkbox"/>	Certified Resolution	<input type="checkbox"/>	Title VI Compliance
<input type="checkbox"/>	Affidavit of Publication Originals	<input type="checkbox"/>	Local Assurances	<input type="checkbox"/>	Application Certification
<input type="checkbox"/>	Minutes of the Public Hearing	<input type="checkbox"/>	Cooperation Agreement	<input type="checkbox"/>	Project Timetable
<input type="checkbox"/>	Finance Plan & Budget	<input type="checkbox"/>		<input type="checkbox"/>	